



INTERNSHIP PROGRAMME 2016/17. (200 POSITIONS)

The Department of Roads and Public Works (DRPW) is contributing towards skills development by providing graduates with opportunities to gain work experience in various skills areas.

Applications are invited from candidates who have completed a 3 year National Diploma/ Bachelor and Honours Degree/ Master's Degree in the following fields:

REGION	REQUIREMENTS
Head Office & In-House (Bisho) 53 Posts	National Diploma /Degree/ Honours / Master's Degrees Human Resource Management, Labour Relations, Industrial and Organisational Psychology, Personnel Management, Human Resource Development, Office Management, Public Relations, Administration, Information Technology, Internal Auditing, Accounting, Finance, Supply Chain Management, Logistics, Marketing, Communications, Management and Social Science, Property Management, Building Science, Quantity Surveying and Environmental Studies.
Amatole 41 Posts	National Diploma /Degree/ Honours / Master's Degrees Architecture, Quantity Surveying, Construction Management, Project management, Civil Engineering, Business Management, Property Management, Town Planning, Office Management, Communications, Public Relations, Journalism, Accounting, Marketing, Purchasing, Logistics, Inventory and Stores Management, Human Resource Management, Personnel Management and Information Technology.
Cacadu / Sarah Baartman 15 Posts	National Diploma /Degree/ Honours / Master's Degrees Human Resource Management/Development, Information Technology, Finance/ Accounting, Public Management, Logistics, Inventory Management, Public /Administration Management/ Office Management and Technology, Occupational Health and Safety/ Building Construction.
Chris Hani 21 Posts	National Diploma /Degree/ Honours / Master's Degrees Building Construction, Public management, Public Administration, Office Management, Supply Chain Management, Human Resource Management and Information Technology.
Joe Gqabi 12 Posts	National Diploma /Degree/ Honours / Master's Degrees Social Science, Public Management/ Administration, Financial Management, Marketing, Communication, Information Technology and Human Resource Management.
OR Tambo 44 Posts	National Diploma /Degree/ Honours / Master's Degrees Supply Chain Management, Stores Management, Fleet Management, Contracts Management, Human Resource Management, Records Management, Information Technology, Computer Science, Building, Quantity Surveying, Architecture, Civil Engineering, Administration and Communications.
Alfred Nzo 14 Posts	National Diploma /Degree/ Honours / Master's Degrees Real Estate/ Property Management, Town and Regional Planning, Architectural Technology, Financial Management/ Accounting, Social Science, Public Management, Public Administration, Human Resource Management, Information Technology, Supply Chain Management, Logistics and Asset Management.

REMUNERATION • Interns will receive a stipend of R 5 000.00 per month.

PLACEMENT • **Only unemployed or Under-employed applicants between the ages of 18 – 35 will be considered.** Successful applicants will be placed in various regions throughout the province and should thus apply for a position available in the region where they would like to be placed.

DURATION • The internship programme is offered for a period of 12 months. Successful interns will be appointed on contract commencing **1 April 2016 – 31 March 2017** and will be required to sign an internship contract with the Department of Roads and Public Works.

DIRECTIONS TO CANDIDATES

Only applications submitted on a duly completed Z83 form (available from any Public Service Department) with full particulars of training, qualifications, skills, competencies, knowledge, experience (on a separate sheet or curriculum vitae), certified copies of identity document and qualifications and the names of three references, which will not be returned shall be considered and those without, **shall be disqualified. Section B of the form is compulsory.** The Department of Roads and Public Works will only communicate with short listed candidates who have been selected for interviews and reserve the right not to make any appointment. Applicants must note that further background checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes on these checks.

Application forms can be submitted as follows;

Head Office, Director Human Resource Development: Qhasana Building Room 2-11; Department of Roads and Public Works, Private Bag X0022, Bisho, 5605. Ms. N. Ntika and Mrs. N. Ngumbela and Ms. Z. Mlilo 040 602 4053/ 4052/ 4054.

Joe Gqabi Region, Regional Director: Department of Roads and Public Works, Bensonville College, Block F, Sterkspruit. Private Bag X5002 9762. Contact person: Ms. N. Mdladlamba 051 611 9800.

Cacadu Region, Regional Director: Department of Roads and Public Works; 55 Corner Albany Road, Elizabeth. Private Bag X 0004, PE, 6000. Mr. N. Nelani 041 390 9027. **Amathole Region**, Regional Director: Department of Roads and Public Works, Cnr Amalinda Scholl Road next to SPCA. Private Bag X 13004, Cambridge, EL, 5247. Contact person: Mr. S. Pityi 043 711 5802.

Alfred Nzo, Regional Director: Department of Roads and Public Works; Corner of Nkosi Senyukele Jojo and Ngqubusini Street, Mt Ayliff. Private. Bag X 3556; Kokstad 4700. Contact person: Ms N. Mdlaka 039 254 6773.

Chris Hani Region, Regional Director: Department of Roads and Public Works; No. 1 Creamery Road Queenstown. Private Bag X 7114; Queenstown; 5320 Ms. N. Magadla 045 807 6600 and

OR Tambo Region; Regional Director: Department of Roads and Public Works, 5th Floor KD Mathanzima Building. Private Bag X 5009, Mthatha 5099. Contact person: Ms. V. Cetywa 047 505 2764.

NB: No faxed, e-mailed or late applications will be considered. Failure to submit the required documentation will lead to the disqualification of candidates.

CLOSING DATE: 23 December 2015

NB: Applications received after the closing date will not be considered.

Correspondence will be limited to short listed candidates only. If no correspondence has been received within 4 months after the closing date, applicants should consider their applications unsuccessful. **No person will be taken if he or she had been in any internship programme.**